

**IMPORTANT ANNOUNCEMENTS
FROM THE ALLIANCE**

- Due to cost constraints the Alliance is discontinuing the online Registrar system. All registration for classes will be by E-Mail or fax. Please see Course Registration Process in this flyer.
- If you have questions regarding the Alliance, Alliance benefits or Pre-Paid Tuition please contact our Life/Work Planner, George Milton at 888-992-7979 or george_milton@hotmail.com.
- The Alliance is considering starting a **JOB CLUB** for those interested in looking for new employment opportunities. If you would be interested in joining, please contact Dave Belanger at 888-992-7979.
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- The Alliance will be starting a new Pharmacy Tech program within the next several months. This is a 14 week college level course with strict attendance requirements. This class relies heavily on mathematical conversion skills. If you are interested in attending, please contact us at 888-992-7979.

COURSE REGISTRATION PROCESS

The most convenient way to register for classes is via the E-Mail to dbelanger@employeeegrowth.com. Please include the following information: your first & last name, HRID#, work & home telephone numbers, email address, name & date of class you wish to attend.

- OR -

You can register by FAX. Fill out the registration form below and fax it to the Alliance Registrar Center at 1-630-810-7412. Please note that our fax is in the Lisle RMO Center and cannot be faxed from this location.

ALLIANCE COURSE REGISTRATION FORM

Name: _____ HRID (badge)#: _____

Please Check One: _____ CWA; _____ IBEW; _____ Spouse

Work Phone: _____ Home Phone: _____

Fax #: _____ Email: _____

Work Address: _____
(Street) (City) (State/Zip)

Course name: _____ Date: _____

Course Locator Code: _____

Course name: _____ Date: _____

Course Locator Code: _____

Course name: _____ Date: _____

Course Locator Code: _____

HOW TO CHECK YOUR REGISTRATION STATUS

We will contact you via phone or email if class is cancelled.

Individuals taking classes on Company-time MUST have permission from their manager.

Satellite TV Installation

This 16 hours class is designed to teach you how to install satellite television using either Dish Network or DirectTV equipment. Included in this course is: Satellite Technology, picking locations for installation, installation, wiring, equipment hookup, equipment programming & interoperability.

Date: Saturdays
February 25th & March 4th
Time: 9:00 am – 5:00 pm

Managing your Credit & Debt

Credit scores are now used in determining everything from obtaining a loan to getting a new job. Insurance rates, rental rates, even employment are, to some extent, determined by your credit rating. In this workshop you will learn some of the new features and aspects of the new credit laws. In addition, this workshop is designed to help people relieve themselves of the burden of debt. An ultimate outcome of people using these techniques and ideas is being totally debt free in a shorter than normal, compressed time frame -- usually three to six years to total debt freedom. In addition, you will learn how to manage your credit and credit report based on the new laws that just were put in place.

Date: Tuesday, February 21, 2006
Time: 4:00 – 8:00 pm
or
Date: Wednesday, February 22, 2006
Time: 4:00 pm – 8:00 pm

Resume Writing Workshop

This 2 hour seminar includes: Resume format, Length of a resume, What needs to be on a resume, What does not need to be on a resume, Cover letters, References and Interview Skills

Date: Thursday, February 9, 2006
Time: 9:00 – 11:00 am
or
Date: Thursday, March 9, 2006
Time: 9:00 – 11:00 am

Interview Skills Workshop

This 2 hour seminar includes: Preparing for a telephone interview, Dressing for a personal interview, Questions asked during an interview, Closing questions to ask at the end of an interview, Interview follow-up.

Date: Thursday, February 16, 2006
Time: 9:00 – 11:00 am
or
Date: Thursday, March 23, 2006
Time: 9:00 – 11:00 am

Lisle

4513 Western Ave

**To Register for classes:
Send E-mail to
dbelanger@employeeegrowth.com
or
Fax the attached forms**

Advanced Interview Skills

This 2 hour seminar includes: Preparation for second and third interview call backs.

Date: Thursday, February 23, 2006
Time: 9:00 – 11:00 am
or
Date: Thursday, March 30, 2006
Time: 9:00 – 11:00 am

Self-Employment Workshop

This 6 hour session will explore the risks and rewards of self-employment. We'll discuss ways to get into business for your self, including franchises, buying a business, buying into a business, as well as starting from scratch. Business plans, realities of financing a business, research and due-diligence will be covered.

Date: Monday & Wednesday
March 6th & 8th
Time: 6:00pm – 9:00 pm

Entrepreneur Certificate

This 39-hour Entrepreneur Program is designed for the serious entrepreneur. This hands-on workshop leads to the completion of a thorough business plan. Students are directed through market research, industry analysis, marketing, operations and management plan development, and delve into budgeting, financial projections and cash flow estimates.

Date: Tuesdays & Thursdays
March 7th thru April 18th
Time: 6:00pm – 9:00 pm

Conversational SPANISH Level I

College of DuPage's Institute of World Languages offers 5 levels of beginning conversational Spanish. Each level is 20 hours in length. In addition, there is an Intermediate and an Advanced level, each of which is 30 hours long. These courses develop a person's ability to speak, understand and read conversational

Spanish.

Date: Tuesdays & Thursdays
March 14th thru April 4th
Time: 6:00pm – 9:00 pm

Sign Language: Level I & Level II

Two levels of this non-credit course are offered: Sign I and Sign II. Course covers the alphabet, finger spelling and 300 basic signs in each level. Both Sign I and Sign II are each 8-week, 18 contact hour courses.

Level I

Date: Thursdays, March 2nd thru April 20th
Time: 7:00pm – 9:15 pm

Level II

Date: Thursdays, April 27th thru June 15th
Time: 7:00pm – 9:15 pm

PC Software Troubleshooting

This class will cover the basics of software troubleshooting. The importance of security, software updates, system maintenance, and solutions for common problems.

Date: Thursday, February 23, 2006
Time: 4:00 – 8:00 pm

Buying & Selling on eBay

This 4 hour class will cover the basics of setting up an account with eBay and PayPal. How to search, bid and buy items on eBay. It will also cover tools used to list and effectively sell items on eBay.

Date: Thursday, March 9, 2006
4:00 – 8:00 pm

Build a Free Web Site

You will learn where to find information on 'Free Web Sites'; and how to build a basic homepage that will allow you to share data and photos with friends and relatives.

Date: Wednesday, March 1, 2006
Time: 4:00 – 8:00 pm

Home Networking

You will learn how to set up a basic home network, including both wired and wireless technologies, and security settings.

Date: Thursday, March 2, 2006
Time: 4:00 – 8:00 pm

Individuals taking classes on Company-time MUST have permission from their manager.

Satellite TV Installation

This 16 hours class is designed to teach you how to install satellite television using either Dish Network or DirectTV equipment. Included in this course is: Satellite Technology, picking locations for installation, installation, wiring, equipment hookup, equipment programming & interoperability.

Date: Mondays & Tuesdays
February 27- 28 & March 6-7
Time: 4:00 pm – 8:00 pm

Managing your Credit & Debt

Credit scores are now used in determining everything from obtaining a loan to getting a new job. Insurance rates, rental rates, even employment are, to some extent, determined by your credit rating. In this workshop you will learn some of the new features and aspects of the new credit laws. In addition, this workshop is designed to help people relieve themselves of the burden of debt. An ultimate outcome of people using these techniques and ideas is being totally debt free in a shorter than normal, compressed time frame -- usually three to six years to total debt freedom. In addition, you will learn how to manage your credit and credit report based on the new laws that just were put in place.

Date: Thursday, February 23, 2006
Time: 4:00 – 8:00 pm

Resume Writing Workshop

This 2 hour seminar includes: Resume format, Length of a resume, What needs to be on a resume, What does not need to be on a resume, Cover letters, References and Interview Skills

Date: Wednesday, February 8, 2006
Time: 9:00 – 11:00 am
or
Date: Wednesday, March 8, 2006
Time: 9:00 – 11:00 am

Chicago Schedule 10 S Canal

To Register for classes:
Send E-mail to
dbelanger@employeeegrowth.com
or
Fax the attached forms

Interview Skills Workshop

This 2 hour seminar includes: Preparing for a telephone interview, Dressing for a personal interview, Questions asked during an interview, Closing questions to ask at the end of an interview, Interview follow-up.

Date: Wednesday, February 15, 2006
Time: 9:00 – 11:00 am

or
Date: Tuesday, March 21, 2006
Time: 9:00 – 11:00 am

Advanced Interview Skills

This 2 hour seminar includes: Preparation for second and third interview call backs.

Date: Tuesday, February 21, 2006
Time: 9:00 – 11:00 am

or
Date: Tuesday, March 28, 2006
Time: 9:00 – 11:00 am

Buying & Selling on eBay

This 4 hour class will cover the basics of setting up an account with eBay and PayPal. How to search, bid and buy items on eBay. It will also cover tools used to list and effectively sell items on eBay.

Date: Thursday, February 16, 2006
Time: 4:00 – 8:00 pm

PC Software Troubleshooting

This class will cover the basics of software troubleshooting. The importance of security, software updates, system maintenance, and solutions for common problems.

Date: Wednesday, February 22, 2006
Time: 4:00 – 8:00 pm

PowerPoint XP 2003—Introduction

This 8 hour class is designed to teach you how to use the features of PowerPoint to create effective presentations.

Date: Tuesday & Wednesday
March 14th & 15th
Time: 4:00 – 8:00 pm

Build a Free Web Site

You will learn where to find information on 'Free Web Sites'; and how to build a basic homepage that will allow you to share data and photos with friends and relatives.

Date: Thursday, March 16, 2006
Time: 4:00 – 8:00 pm

Home Networking

You will learn how to set up a basic home network, including both wired and wireless technologies, and security settings.

Date: Wednesday, March 8, 2006
Time: 4:00 – 8:00 pm

Individuals taking classes on Company-time MUST have permission from their manager.



c/o AT&T RMO
4513 Western Ave
Lisle, IL 60532

Illinois Winter 2006 Schedule of Classes



Individuals taking classes on Company-time MUST have permission from their manager.